

North Florida Communications

<u>www.northfloridacommunications.com</u> <u>www.ournewphone.com</u>

LG IPECS

Call Forwarding

Note: If your phone is programmed to automatically grab an outside line when you lift the handset, you will not be able to see the "FWD" soft-key. Instead, you'll need to dial 554 while your phone is on-hook.

Unconditional Forward

Have all of your calls forwarded to another destination.

- 1) Lift the handset, or press the [Speaker] button.
- 2) Press the [FWD] soft-key under the LCD screen.
- 3) Press [1] to choose Unconditional Forward
- 4) Enter your destination number. Either another extension, group, speed dial or phone number.

Busy Forward

Have your calls forwarded to another destination when your phone is busy.

- 1) Lift the handset, or press the [Speaker] button.
- 2) Press the [FWD] soft-key under the LCD screen.
- 3) Press [2] to choose Busy Forward
- 4) Enter your destination number. Either another extension, group, speed dial or phone number.

No Answer Forward

Have your calls forwarded to another destination when there is no answer at your phone.

- 1) Lift the handset, or press the [Speaker] button.
- 2) Press the [FWD] soft-key under the LCD screen.
- 3) Press [3] to choose No Ans Forward
- 4) Enter your destination number. Either another extension, group, speed dial or phone number

Busy/No Answer Forward

Have your calls forwarded to another destination when your phone is busy or there is no answer.

- 1) Lift the handset, or press the [Speaker] button.
- 2) Press the [FWD] soft-key under the LCD screen.
- 3) Press [4] to choose Busy/No Ans Forward
- 4) Enter your destination number. Either another extension group, speed dial or phone number.

Cancel Call Forward

- 1) Lift the handset, or press the [Speaker] button.
- 2) Press the [FWD] soft-key under the LCD screen.
- 3) Press [#] to cancel all forwarding.